

Office Hours: Monday – Thursday 3:30 p.m.to 6:30 p.m.

Department of State Certification #P000181

SEGMENT I CONTRACT

Class meets on Monday thru Thursday from 6:30 to 8:30 pm

Birth Certificate needs to be shown the first day of class.

Program # _____ Classroom Location **517 Lovett St Suite 10 ~ Charlotte, MI 48813**

Student Full Name _____ Phone _____

Date of birth _____ Age _____ Dates of class: _____

Address _____ City _____ Zip _____

Parent/Guardian _____ Phone (home) _____ (cell/work) _____

Address _____ City _____ Zip _____

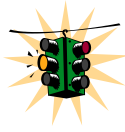
INJURY CONSENT: In the event of injury or illness while under the supervision of the driving school instructor your signature at the end of this contract will provide permission for any necessary medical treatment to be given. Parents will be immediately notified, however this may be after emergency personnel is contacted depending on the severity of the emergency.

Emergency Contact _____ Phone _____

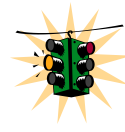
Physicians Name _____ Phone _____

1. Does the student require any special accommodations to participate in the classroom phase (i.e., test being read to him/her, an interpreter, seating arrangements, etc.)? Yes _____ No _____
 If YES, please explain: _____
2. Does the student require any special accommodations to participate in the behind-the-wheel phase (i.e., adaptive devices, and interpreter, etc.)? Yes _____ No _____
 If YES, please explain: _____
3. Is the student taking any medications that may affect his/her ability to drive a motor vehicle safely?
 Yes _____ No _____ If YES, Please explain: _____
4. Are there any medical conditions that would pose a concern with the student's behind-the-wheel instruction (epilepsy, asthma, color blindness, hearing loss)? Yes _____ No _____
 If YES, please explain: _____
5. Is the student's visual acuity at least 20/40 corrected? Yes _____ No _____
6. In the last six months, has the student had a fainting spell, blackout, seizure, or other uncontrolled loss of consciousness?
 Yes _____ No _____
7. In the last six months, has the student had a physical or mental condition which affected his/her ability to drive a motor vehicle safely? Yes _____ No _____

If the answer to question 5 is no, or the answer to question 6 or 7 is yes, the parent MUST provide a letter signed by the student's physician indicating that the condition has been corrected and/or is under control, and the student meets physical and mental requirements for a motor vehicle operator's license under Section 309 of the Michigan Vehicle Code, 1949 PA 300, MCL 257.309.



Preferred Driving & Testing, Inc.
 517 Lovett Street Suite 10 Charlotte, MI 48813
 www.preferredDriving.com (517)541-3421 (800)687-3002



COURSE PROVISIONS

Preferred Driving & Testing will provide a minimum of 24 hours of classroom instruction, 6 hours of behind-the-wheel (BTW) instruction, and 4 hours of observation time in a dual controlled automobile, fully insured, covering each student enrolled in the program. Classroom instruction must be a minimum of 3 weeks in length. BTW instruction shall not begin until the student has received a minimum of 4 hours of classroom instruction. BTW instruction must be completed no later than 3 weeks after the classroom instruction has been completed.

NOTICE: This driver education provider is required to be certified by the Secretary of State. If you have any complaint that cannot be settled with the provider, please complete the Driver Education Complaint form found under "Driver Programs Division" on the Department of State website; www.michigan.gov/sos. Completing driver education does not guarantee a driver's license.

TERMS

1. The parent or guardian agrees to pay the amount of \$500.00. Payment is due on the first day of Segment I. Any balance is due no later than the last day of class and must be cash for any balance paid after the first week of class. A \$50.00 fee will be charged on any NSF check that is returned by a lending institution.
2. The student must be at least 14 years/9 months before the last day of class (verification by birth certificate required).
3. The student is required to meet the state requirements to pass the course which include passing a written exam as well as attending all classes and behind-the-wheel training. Students must attain no less than 70% to pass the State Test.
4. All necessary materials and supplies are provided by Preferred Driving and Testing at no additional cost.
5. Absence or tardiness will not be tolerated and make-up will be at the instructor's discretion.
6. In the event of a driving cancellation, student or parent must contact the instructor using the provided cell phone number, 24 hours in advance, or by 3:00 p.m. on the Friday before weekend driving. An instructor will wait no more than 10 minutes past a student's scheduled drive time before canceling the drive. If the student does not show for driving, a \$50.00 No-Call-No-Show fee will be charged, which must be paid before any additional driving will occur. Make-up time will be based on instructor's schedule.
7. If for any reason a student fails the written or behind the wheel exam they will be charged \$25.00 to retake the exam.
8. Fee for issuing a replacement certificate is \$10.00.

REFUND POLICY

If for any reason you decide to withdraw from the course before its completion, you refund will be based on the following:

1. **Full Refund**, less a \$50.00 fee for processing, will be issued if student withdraws from the program prior to completion of the 1st class meeting.
2. **Partial Refund** of two-thirds of the total cost of the program will be issued if student withdraws from the program after completion of the 2nd class meeting, but before the completion of the 4th class meeting.
3. **No Refund** will be given if student withdraws from the program after completion of the 5th class meeting.
4. **No Refund** will be issued for a student failing to complete class requirements or those removed from the program because of classroom behavior.

SCHOOL RULES

ATTITUDE and MATURITY are an important part of this course. The instructor at the instructor's discretion shall dismiss any student, who is found to be DISRUPTIVE or DISRESPECTFUL to anyone associated with the public or private school. No refund shall be given.

Student hereby agrees to follow the attached school rules. Violations of these rules may be grounds for dismissal and any fees paid at the time of dismissal will be subject to the refund policy stated below.

1. Cell Phones must be turned off and out of site during all class times and when in student is in a training vehicle.
2. Parents/Guardians are responsible for picking students up on time. Our instructors are not required to wait.
3. There is **NO SMOKING** allowed in the building, on the school grounds, or in the automobile.
4. Students are not allowed to be anywhere in the building except the immediate hallway, restroom, and the classroom areas. Any student found elsewhere in the building will be dropped from the program and the refund policy will apply.
5. Any damage done by a student to the school property, building, or grounds will result in the student being immediately dropped from the program with **NO Refund** given. **Any payment necessary for the damage will be the responsibility of the student.**
6. Restroom use will be limited to before class, during a break (if given), or after class.
7. Students are responsible to have their class materials, including paper and pencils, with them for each class.
8. Students are expected to pay attention during class and any conversation between students is limited to times other than class time.
9. Sleeping in not allowed during class lectures, movies, or in the automobile during observation time.
10. Insurance regulations prohibit friends, and/or relatives with a student while in class or driving on the road.
11. Any student suspected of being under the influence of alcohol or drugs during class time or driving time will be immediately dismissed from class and a conference will be held with their parent/guardian. **No refund shall be given.**

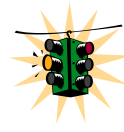
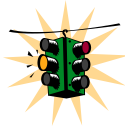
 Student Signature

 Parent or Guardian Signature

 School Representative Signature

 Date

Cash is preferred. Make check / money orders payable to: Preferred Driving & Testing, Inc.
 Mailing Address: 330 Jacklynn, Mulliken, MI 48861



BEHIND-THE-WHEEL INSTRUCTION AGREEMENT

Public Act 11, Section 4 (1), June 1, 1998, which amends 1974 PA 369 goes into effect June 15, 1998.

The act prohibits a teen student driver and the instructor being alone in the student driver vehicle if the student is less than 18 years of age unless the parent or guardian signs this waiver.

The intention of this act is to protect teens from any misconduct, sexual or otherwise, on the part of an instructor and to protect an instructor from allegations on the part of the student.

For your information, another portion of this act requires all instructors to be fingerprinted for criminal history record checks conducted by the Federal Bureau of Investigation and the Department of State Police every two years. The purpose of this portion of the act is to ensure that an instructor has no prior felony or misdemeanor conviction for criminal sexual conduct or felony conviction for a crime in an element of the crime is the use or threat of use of physical force. Preferred Driving & Testing, Inc. is complying with this requirement.

PLEASE NOTE: Though we will try to assist in every way possible, ultimately it is the parent's responsibility to seek a partner for the student driver if required. If for any reason the partner is unable to attend drive, the parent will need to be available to ride along with student. Please note that cancelation fees will be charged if a drive is canceled without the proper notification.

PROVIDER AND CUSTOMER MUST SIGN ONE OF THE FOLLOWING AGREEMENTS.

Parent waiver agreement for individualized behind-the-wheel instruction. (Please OK to drive alone).

By signing below, I, _____, authorize
Printed Name of Parent/Guardian

Preferred Driving & Testing, Inc. to allow a certified instructor employed by the provider to offer my child on-the-road driving instruction without another passenger in the vehicle.

Signature of Parent/Guardian

Date

Signature of Provider

Requirement of another student present during behind-the-wheel student instruction agreement.

This agreement requires that Preferred Driving & Testing, Inc. shall have not less than two (2) students in the vehicle during behind-the-wheel instruction.

Please note: Parent must be present to ride along with student if driving partner fails to show, otherwise cancelation fees will apply.

Signature of Parent/Guardian

Date

Signature of Provider